

HEALTH POLICY

III Child Policy

We believe in a shared responsibility between the centre and parents to promote the healthy well-being of all the children enrolled. It is the parent's responsibility to inform the staff of any health/medical concerns regarding his/her child, in order that we may provide the best possible care for that child.

When children are ill they need special attention and tender loving care. Please do not send your child to school when he/she is ill. Especially, if child displays early signs of any of the following symptoms, including, but not limited to:

- fever (a temperature of 100 F/40 C taken orally or 102 F taken rectally)
- sore throat
- bad cough
- vomiting
- diarrhea - loose bowel movement twice within one hour
- eyes/ears having any kind of discharge (including pink eye)
- flu symptoms, or drainage from the nose that is not clear
- visible rashes that have not been diagnosed by a physician
- yellowish skin or eyes
- any illness that requires more care than staff can provide without affecting the health and safety of the other children

Please be aware of any unusual behaviour, pulling at ears, or rubbing neck, etc. as this can alert you to the presence of an early infection.

We require parent to consult any illness that cannot be identified with a physician to ensure the child is not contagious.

When children are ill, they seek comfort in the care from loving relatives. If illness occurs while your child is at school, you will be contacted immediately. **You must** pick up your child or to make arrangements for someone to pick up the child as soon as possible. This is for the benefit of all our children, including your own. Child will be separated from other children in order to prevent spreading of possible infection and the symptoms of the illness noted in the child's records.

If it appears that the child requires immediate medical attention, the child is to be examined by a legally qualified medical practitioner or a nurse registered with the College of Nurses of Ontario.

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Please note: a child must be free of fever, vomiting, or diarrhea for 24 hours before returning to school. If your child is on an antibiotic, he/she must be on it for a full 24 hours before returning to school in addition to being symptom free as described above. This is for the safety of your child.

Children with a mild cold can attend. They will be monitored carefully and if the child is becoming truly miserable you will be required to pick up your child immediately and keep him/her home until they are symptom free for 24 hours.

If your child has been absent from care due to an illness for 3 days or more, you must bring a doctor's note indicating the child is well enough to return to centre.

If your child cannot participate in the outdoor activities due to illness, please do not bring him/her to the centre.

Sending sick children to school is unfair to the staff and other children. It exposes both staff and other children to illness and can cause a long-lasting cycle of illness in the classrooms.

It is at the teacher's discretion to determine whether a child is symptom free and able to return to centre. If a child appears to be sick upon arrival at the centre, the teacher has the right to refuse admittance.

Immunization

The Education Act stipulates that prior the admission, each child must be immunized. The parents will present yellow immunization card.

Immunization request does not apply where a parent of the child objects to the immunization on the ground that the immunization conflicts with the sincerely held convictions of the parent based on the parent's religion or conscience or a legally qualified medical practitioner gives medical reasons as to why the child should not be immunized.

Objections and medical reasons shall be submitted in a form approved by the Minister.

Communicable Disease Policy

If your child has had a communicable disease, such as chicken pox, please inform the centre immediately. In this case, we will send notice home to all exposed children. We will also immediately report the case to the Public Health.

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Child, who was absent due to a communicable disease must bring a doctor's certificate upon returning to the centre, stating that he/she is now free of Communicable Diseases and is able to attend the school again.

Lice: Child is not permitted back to school until after the first hair treatment.

Medication Administration Policy

We will administer only prescribed medication and only with parental consent. The Principal is in charge of medication and parents can give medication only to the Principal or other designated staff.

All drugs and medications will be:

- administered in accordance with the instructions on the label and the authorization received under clause
- stored in accordance with the instructions for storage on the label in the locked **medical box** located in **each classrooms** or in a locked container in the refrigerator ensuring inaccessibility to children at all times
- all drug/medical devices as Epipen and puffer will be stored overnight in medical box in each classroom;
- **at the morning** drug/medical devices for **present** children will be moved from medical box into **classroom backpack**; drug/medical devices for **absent** children will **remain** in the medical box
- at the afternoon, before closing the centre, **all** drug/medical devices will be moved from classroom backpack into **medical box**
- staff members **will log** the movement of drug/medical devices in **the Medication Storage Logbook**

A parent Medication Consent form must accompany topical creams; this includes sunscreens, lotions.

One person in child care centre is in charge of all drugs and medications and all drugs and medications are dealt with by that person or a person designated by that person in accordance with the above procedures.

A drug or medication is administered to a child only where a parent of the child gives Medication Consent Form for the administration of the drug or medication and that included with the authorization is a schedule that sets out the times the drug or medication is to be given and amounts to be administered.

A drug or medication is administered to a child only from the original container as supplied by a pharmacist or the original package and that the container or package is clearly labelled with:

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- the child's name
- the name of the drug or medication
- the dosage of the drug or medication
- the date of purchase and expiration, if applicable
- and instructions for storage and administration.

Medication is to have no hand-written changes on the vial or bottle. Any medication administered at home should be reported to the staff.

If medication is to be administered on an "as needed" basis, the written instructions must clearly indicate the situations under which the medication should be given. This could include the physical symptoms that must be present, the behaviour the child must be exhibiting or the child's temperature. Simply indicating "as needed" or "as required" is not sufficient.

The administration records of medication will be kept at least for 3 years from the date the medication has been administered.

All unused medication, when the prescription date has expired, or the medication is no longer being administered, will be returned to the parents or will be disposed if the child's parents cannot be located after the child's dis-enrollment.

We may permit a child to carry his or her own asthma medication or emergency allergy medication.

Non-smoking policy

The smoking of tobacco and medical cannabis and the use of electronic cigarettes is prohibited in the school and playground area, whether children are present or not.

- No person shall be smoking or holding a lighted cigarette tobacco or medical cannabis or use of electronic cigarettes in the school premises or in the playground whether children are present or not.
- Every staff/student/volunteer/parent/visitor is to be informed that smoking is prohibited.
- "NO Smoking" signs are to be posted throughout the centre and in all washrooms.
- Any person who refuses to comply is in contravention of the Smoke-Free Ontario and will not be allowed to remain on the school premises.

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What Parents Can Do

When you drop off your child, talk to the teacher about how the child is feeling. Report symptoms of a possible infection. This information will update staff about the child's health and also about any child's minor problems.

Prompt action when an infection is first suspected can often prevent its spread through the centre.

Plan ahead by making arrangements for when your child becomes ill, since there is a good chance that some time, your child will have to stay at home.

Accidents / First Aid

In the event that a child is injured at school, staff members, to the best of their abilities, may give the child emergency first aid. A parent or other emergency contact listed in the Emergency Information and Contact Form will be immediately notified. If a child is considered to be at high medical risk, the staff will call **911** for emergency assistance.

The staff will complete the Accident/Injury Report within 24 hours from the occurrence of such accident.

Accidents and/or injuries are recorded in the **Accident / Illness / Injury Log Book**.

The accident to be also **logged** into classroom **Daily Logbook**.

The copy of the report is provided to the student's parents and they will be asked to sign it as an acknowledgement of the incident.

If an injury is more serious, the parents will be contacted immediately and informed about the situation. If emergency treatment at the hospital is necessary, parents will be told to meet the staff at the hospital. In addition to an accident report, a serious occurrence report may be completed.